

# CGN Power Co., Ltd.

## SHAREHOLDERS COMMUNICATION POLICY

### 1. Purpose

This Policy is prepared with the objective of ensuring that shareholders of the Company, both individual and institutional (collectively, “Shareholders”), are provided with timely access to comprehensive, same and understandable information about the Company (including its financial performance, strategic goals and plans, material developments, governance and risk profile), in order to enable Shareholders to exercise their rights in an informed manner, and to strengthen communication between the Shareholders and the Company.

### 2. General Policy

The Board shall maintain an on-going dialogue with Shareholders and the investment community, and will regularly review this Policy to ensure its effectiveness.

Information shall be communicated to Shareholders mainly through the Company’s financial reports (interim and annual reports), annual general meetings and extraordinary general meetings, maintaining communication with the investment market, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited (“SEHK”) and its corporate communications on the websites of the Company and SEHK.

Effective and timely dissemination of information to Shareholders shall be ensured at all times.

### 3. Avenues of Communication

#### 3.1. Corporate Communication

“Corporate Communication” refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including, but not limited to, the directors’ report and annual accounts together with a copy of the auditor’s report, the interim report, a notice of meeting, a circular and a proxy form.

Corporate communication will be provided to Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Shareholders have the right to choose the language (either English or Chinese) or means of receipt of the corporate communications (in hard copy or through electronic means).

Shareholders are encouraged to provide, amongst other things, in particular, their email addresses to the Company in order to facilitate timely and effective communications.

### **3.2. Corporate Website**

The latest announcements, meeting notices and circulars may be found in the dedicated section headed "Latest Announcements" on the HKExnews website of SEHK at [www.hkexnews.hk](http://www.hkexnews.hk).

The corporate website ([www.cgnp.com.cn](http://www.cgnp.com.cn)) provides information about the Company. In addition to a dedicated "Investor Relations" section in which the interim and annual reports, announcements and circulars of the Company are posted as soon as practicable following their release to SEHK on the website of HKEx, relevant press releases are also made available on the website of the Company to facilitate communication between the Company and Shareholders.

### **3.3. Shareholders' Meetings**

The Company's shareholders' meetings include annual general meetings and extraordinary general meetings and represent the main platform for communication between the Company and Shareholders and participated by Shareholders.

Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.

Shareholders' meeting notice and accompanying documents will be posted on the Company's website ([www.cgnp.com.cn](http://www.cgnp.com.cn)) and the HKExnews website of SEHK ([www.hkexnews.hk](http://www.hkexnews.hk)) forty-five days (excluding the date of meeting) before the meeting is held and will be sent by post to Shareholders who have elected to receive printed copies of these communications.

Shareholders' meetings are held in convenient locations. All Directors, supervisors and senior management are required to make their best endeavors to attend the Company's annual general meeting. The Chairman of the Board will designate chairmen of committees under the Board (or if a committee chairman is unable to attend, another member of the committee (or if such member is unable to attend, a representative officially designated by the Chairman of the Board)), senior management members and external auditors as representatives to answer questions raised by Shareholders. The chairman of the Independent Board Committee (if any) will attend shareholders' meetings approving connected transactions or any transactions that require the approval of the independent shareholders to answer questions.

### **3.4. Financial and other reportings**

The Company reports financial and operating results on a half yearly basis and produces interim and annual reports in accordance with the Rules Governing the Listing of Securities on SEHK and other applicable laws and regulations (the "Regulatory Requirements"). Financial reports will be published on the websites of the Company and SEHK, respectively, and will be sent by post to Shareholders who have elected to receive printed copies.

From time to time, the Company communicates other information to Shareholders by way of Company announcement and/or circular, in compliance with the Regulatory Requirements or otherwise.

### **3.5. Investment Market Communications**

Investor/analysts meetings, briefings and roadshows will be available from time to time in order to facilitate communication between the Company and the investment community.

In this connection, Directors and employees who have contacts with investors, analysts and media are aware of the Listing Rules, the regulatory requirements and the disclosure obligations and requirements under the Company's "Information Disclosure Management System".

### **3.6. Visits**

The Company may invite investors and business stakeholders to visit its management or production sites from time to time so as to give them the opportunity to meet the local management and see the Company's facilities. The Company will also collect the opinions of visitors about the performance of the Company during such visits and understand their expectations.

### **3.7. Shareholders' enquiries**

Shareholders should direct their questions about their shareholdings to the Company's Registrar.

Shareholders and the investment community may at any time make a request for the Company's information to the extent such information is publicly available. The contact information is as follows:

Address: 18/F, South Tower, CGN Building, No. 2002 Shennan Road, Futian District, Shenzhen.

Zip code: 518026

Telephone: (86) 755 84430888 (Investor Relations Department)

Facsimile: (86) 755 83699089 (Secretary to the Board)

Email: IR@cgnpc.com.cn (Investor Relations Department)

Shareholders may at any time put questions to the Company and provide advice and recommendations to Directors or the management (the procedure for Shareholders to nominate candidates for directors is set out in Article 94 to Article 97 of the "Articles of Association"). Upon receipt of a written inquiry from Shareholders, we will make a substantive response as soon as possible. If the inquiries are common concerns of Shareholders, we will provide explanations in the Company's newsletters to be sent to all Shareholders in the future. Any questions about this Policy shall be directed to the Secretary to the Board or the Investor Relations Department with the contact information same as above.

## **4. Shareholder Privacy**

The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law to do so.

Published in June 2016